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From: hrdtraining@massmail.state.ma.us
Sent: Friday, October 07, 2005 1:15 PM
To: Farak, Sonja (DPH)
Cc: hrdtraining@massmail.state.ma.us
Subject: HRD Training Course Pre-Approval Confirmation for Sonja Farak for 'Excel introduction'



Your supervisor has **PRE-APPROVED** the registration for the following course:

Course Name	Location	Days	Start Date	Start Time	Fee	Room
Excel introduction	Northampton - DMH (Western Mass. Area Office)	1	11/02/2005	09:30 AM	\$80.00	Computer Lab

Your Student ID is 257492. Please keep track of this number, as you will need it to cancel a course or to register for any additional courses.

To get directions to the training location, please click [here](#).

To view HRD's cancellation policy, click [here](#)